

MINUTES OF THE NINTH MEETING OF THE GOVERNING BODY OF STATE AIDS CONTROL SOCIETY, UNION TERRITORY, CHANDIGARH HELD ON OCTOBER 28, 2009 AT 11:00 A.M. IN THE OFFICE OF SECRETARY HEALTH, CHANDIGARH ADMINISTRATION, SECTOR 9, UT, CHANDIGARH.

PRESENT

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| 1. | Sh. Ram Niwas, IAS
Secretary Health,
Chandigarh Administration. | Chairman |
| 2. | Sh. M.S.Bains
Director Health & Family Welfare,
Chandigarh Administration. | Member |
| 3. | Sh.P.S.Shergill
Additional Deputy Commissioner,
R/o Deputy Commissioner,
Chandigarh Administration. | Member |
| 4. | Sh. Prithi Chand
Joint Secretary Finance
Chandigarh Administration. | Member |
| 5. | Sh. Chanchal Singh
District Education Officer,
R/o Director Public Instructions (Schools)
Chandigarh Administration. | Member |
| 6. | Smt. Suman Lata
Child Development Program Officer,
R/o Director Social Welfare,
PGIMER, Chandigarh. | Member |
| 7. | Dr. Vipin Kaushal
Medical Superintendent,
GMCH, Sec-32, Chandigarh | Member |
| 8. | Dr. Mahesh Devnani,
R/o Medical Superintendent,
PGIMER, Chandigarh. | Member |
| 9. | Dr.Zora Singh,
President,
IMA, Chandigarh Branch. | Member |
| 10. | Dr.Manmohan Kaur,
President,
FPAI-Mohali Branc | Member |
| 11. | Ms. Preetpal Kaur,
R/o Director Public Instructions (Schools)
Mission Coordinator,
Sarva Shiksha Abhiyan,
UT Chandigarh | Member |

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| 12. | Ms. Meena Devi,
Treasurer,
Chandigarh Network for Positive People,
Drop-in-Centre, International Hostel,
Sector 15, Chandigarh. | Member |
| 13. | Dr. Vanita Gupta,
Project Director,
State AIDS Control Society,
Union Territory, Chandigarh. | Member Secretary |

Secretary Health-cum-Chairman, SACS welcomed all the members and thanked everyone for attending the meeting. Project Director, SACS placed the agenda items before the members for discussion and approval. All the members took active part in the discussion and the following decisions were taken by the Governing Body.

AGENDA ITEM NO. 1

CONFIRMATION OF THE PROCEEDINGS OF THE EIGHTH MEETING OF THE GOVERNING BODY, STATE AIDS CONTROL SOCIETY, UNION TERRITORY, CHANDIGARH

The proceedings of the eighth meeting of the Governing Body held on July 30, 2008 were confirmed.

AGENDA ITEM NO. 2

ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE EIGHTH MEETING OF GOVERNING BODY

The Governing Body took note of the follow up action taken on the proceedings of the last meeting report was read and approved by the Governing Body.

The 2nd issue of the Chandigarh SACS news Bulletin, ANKUSH was released. It was also approved that the facility integrated ICTC to be set up in Punjab University would be launched on World AIDS Day, 01.12.2009.

SACS should go ahead with the approved IEC activity of airing Bi-monthly 30 minutes duration Radio program on All India Radio.

AGENDA ITEM NO. 3

SUGGESTIONS FOR OBSERVING WORLD AIDS DAY, 1ST DECEMBER, 2009 **Run for Fight against HIV/AIDS**

The proposal for conducting a Run/Walk for 'Fight against HIV/AIDS' in the slum areas of Chandigarh was approved. Endeavor will be made to have atleast 1,000-2,000 participants. The Chairman suggested that the expenditure on this activity should be reduced to the minimum possible within the suggested Rs.1,60,000/-.

AGENDA ITEM NO. 4

TO APPROVE THE LOGO AND NAME OF THE SOCIETY

The members of the Governing Body approved the new name, 'Chandigarh State AIDS Control Society', Chandigarh for SACS Chandigarh. This name is to be conveyed to the Registrar of Firms and Societies, UT Chandigarh and all bank accounts are to be operated in this name.

The logo for SACS Chandigarh was approved and the same is placed at
ANNEXURE-A

AGENDA ITEM NO. 5

APPROVAL OF THE AUDITED BALANCE SHEET FOR THE FINANCIAL YEAR 2007-08 AND 2008-09

The audited balance sheet for the financial years 2007-08 and 2008-09 were read, confirmed and adopted.

AGENDA ITEM NO. 6

6.1 RELEASE OF GRANT IN AID TO PARTNER NGOS IMPLEMENTING TI PROJECTS AMONG CORE AND BRIDGE POPULATION

The Governing Body approved the release of grant in aid to 13 TI Projects for 2 months i.e. October and November, 2009. The rest of the grant would be released after the receipt of the evaluation report from School of Public Health, PGIMER.

6.2 RELEASE OF GRANT FOR IVRS AND DROP IN CENTRE

The Governing Body approved the release of 2nd installment of grant in aid for the period 01.10.2009 to 31.03.2010 for the above projects on condition of receipt of

1. Audited Account Statement for the period up to September 30, 2009.
2. Satisfactory Progress Report of the project
3. Satisfactory corrective measures by NGO on the observations raised by SACS Official.

AGENDA ITEM NO. 7

PROVISION OF FREE BASELINE TESTS FOR PEOPLE LIVING WITH HIV/AIDS WHO ARE REGISTERED WITH ART CLINIC, PGIMER

The Project Director presented the case for provision of Free Baseline Test for people living with HIV/AIDS who are registered with ART Clinic, PGIMER. She requested that funds be made available to PGIMER for this purpose through the Health Department, Chandigarh Administration. She also informed that this matter was being taken up separately with Director, PGIMER with a request that they provide these tests free of cost to the PLHIVs.

The Governing Body approved the proposal. Secretary Health directed that the case be put up for approval through the DHS-cum-Chairman, Administrative Committee, SACS.

AGENDA ITEM NO. 8

COMPILE AND PRINT A BOOKLET TO PROMOTE VOLUNTARY BLOOD DONATION

The proposal for compiling and printing a booklet of about 16-18 pages on Voluntary Blood Donation, at an approx. Cost of Rs.60,000/- for 400 copies was approved by the Governing Body.

AGENDA ITEM NO. 9

RATIFICATION OF ALL DECISIONS TAKEN IN THE 3 EXECUTIVE COMMITTEE MEETINGS

The Governing Body approved all the decisions taken in the three Executive Committee Meetings held since the last Governing Body meeting, ie. on 09.01.2009, 27.04.2009 & 09.09.2009 under the chairmanship of Secretary Health-cum-Chairman, SACS.

AGENDA ITEM NO. 10

ANY OTHER ITEM WITH THE PERMISSION OF CHAIR

10.1 DELEGATION OF FINANCIAL POWERS

Approval Limits	To be Approved	Mode of Payment	Cheques to be Signed by
Up to Rs. 5,000/-	Finance Officer jointly with any other Deputy Director	Cash or Cheque	Finance Office jointly with Dy. Director (Blood Safety)
Up to Rs.50,000/-	Finance Officer jointly with any other Deputy Director	Above Rs. 20,000/- only by cheque	Finance Officer jointly with Dy. Director (Blood Safety)
Up to Rs. 1,00,000/-	Finance Officer jointly with Project Director	Above Rs.20,000/- only by cheque	Finance Officer jointly with Project Director
Up to Rs. 2,00,000/-	Finance Officer jointly with Project Director and Director Health Services-cum-Chairman, Administrative Committee	Above Rs.20,000/- only by cheque	Finance Officer jointly with Project Director
Above Rs.2,00,000/-	-do- and Chairman, SACS or Executive Committee	Above Rs.20,000/- only by cheque	Finance Officer jointly with Project Director

The Governing Body approved the above structure of delegation of financial powers and directed that the same be notified formally.

10.2 ISSUE OF PENDING ELECTRICITY AND WATER BILLS OF THE DROP-IN -CENTRE (DIC)

The Nominated Executive Member, Ms. Meena, Treasurer CNP+ brought out an issue of pending electricity and water bills of the Drop in Centre (DIC) since its formation in 2005.

She informed that the International Youth Hostel has demanded an amount of Rs.82,915/- towards electricity and water charges since December,2005.


She informed the members that the space for the DIC has been given free of cost by the Chandigarh Administration. The DIC functions through a grant from Chandigarh SACS of Rs.5.13 lacs out of which Rs. 6,000/- per year is available for payment towards electricity and water.

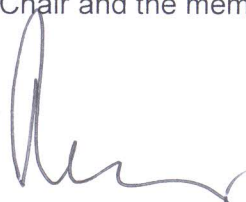
She also requested that the bill of amount Rs.82,915/- be kindly waived out as the CNP+ is not in a position to make this payment. Henceforth, from 01.04.2009, payment would be made as available in the GIA given to them i.e. Rs.6,000/- per year.

The Secretary Health approved the proposal.

The meeting ended with a vote of thanks to the Chair and the members.


Project Director
SACS


DH&FW-cum-Chairman
Admn. Committee
SACS


Secretary Health-cum-Chairman
SACS